

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY  
OF SYLACAUGA HELD DECEMBER 17, 2019**

1. Meeting was called to order at 6:00 p.m. by Council President, Lee Perryman.
2. Roll Call: Council Members Present: Ashton Fowler, Tiffany Nix, Donnie Blackmon, and Lee Perryman. Absent: Dallas Davenport. Mayor James Heigl and City Clerk/Treasurer Patricia Carden were also present.
3. Invocation was given by Donnie Blackmon, City Council D-3;
4. Council President Lee Perryman led the group in the Pledge of Allegiance to the Flag.
5. Mayor James Heigl wished everyone a Merry Christmas and a prosperous New Year. Heigl asked that everyone remember the first responders who have chosen to man their posts and will be away from their families during the holidays, as well as, the servicemen and women doing the same.
6. Adopt Agenda:  
*A motion by Councilman Blackmon, second by Councilwoman Nix to adopt the agenda was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*
7. Approve minutes of the regular city council meeting held December 3, 2019:  
*A motion by Councilwoman Nix, second by Councilman Fowler to approve the minutes as written was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

**OLD BUSINESS: None.**

**NEW BUSINESS:**

8. Action that is necessary to accept recommendation from HR Specialist Jayne McGee to approve updates to Medical Protocol:  
*A motion by Councilwoman Nix, second by Councilman Fowler to approve updates to Medical Protocol as recommended was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*
9. Action that is necessary to authorize educational incentive pay increase for Police Officer Chris Gallops for earning an Associate in Science—General Studies Degree (awarded 5/06/2019)—*Educational incentive for Associate Degree related to job & earned during employment is one step (from Pay Grade PS-1; Step 3 at \$17.93 to Pay Grade PS-1; Step 4 at \$18.52); to become effective with the pay period beginning December 28, 2019:*  
*A motion by Councilman Blackmon, second by Councilwoman Nix to authorize educational incentive pay increase as stated was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*
10. Action that is necessary to accept the retirement notice of Fire Chief Adam Gardner effective January 31, 2020 (RSA date 2/01/2020), and to authorize posting of resulting position vacancy:  
*A motion by Councilwoman Nix, second by Councilman Fowler to authorize action as stated was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*
11. Action that is necessary to approve request from Interim Code Director Mike Whetstone to request approval from the Civil Service Board for a six (6) month extension of the temporary employment term of the temporary employee assigned to the Code Dept., and to extend the contract with TempForce-Smart Staffing

Solutions for the services of the current temporary worker for an additional six (6) months at the billable rate of approximately \$13.00 per hour (inclusive of all insurance, benefits, & payroll taxes. NOTE: Employee pay rate + 35% TF markup = Billable rate)—*Temporary employee will remain assigned to the Code Dept. to scan old subdivision records and other such documents—Employment extension is dependent upon CSB approval.*

*A motion by Councilwoman Nix, second by Councilman Fowler to authorize action as requested was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

- 12.** Action that is necessary to authorize expenditure in the amount of \$304.30 from the Marble City Cemetery Perpetual Care Fund to Pete's Feed & Seed for materials/supplies purchased by the Perpetual Care Committee between August, 2019, and October, 2019, for use in the cemetery:

*A motion by Councilman Blackmon, second by Councilwoman Nix to authorize expenditure of funds as recommended was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

- 13.** Action that is necessary to authorize extension of waiver of the \$150.00 annexation fee on all annexation applications submitted through March 31, 2020--(*Extension of waiver of annexation fee for the period 06/19/18 through 3/31/19, authorized on 6/19/18, first extension through 9/30/2019 was authorized on 2/21/2019; second extension through 12/31/2019 was authorized on 8/06/2019*):

*A motion by Councilman Blackmon, second by Councilman Fowler to authorize extension of fee waiver as stated was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

- 14.** Action that is necessary to authorize expenditure in the amount of \$6,500.00 to Culver Heating & Air Conditioning, Inc., to remove and replace existing HVAC duct work and grills at the City Shop:

*A motion by Councilwoman Nix, second by Councilman Fowler to authorize expenditure as stated was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

- 15.** Action that is necessary to approve a one-time lump sum additional appropriation in the amount of \$8,049.00 to the Sylacauga Parks & Recreation Department for materials and supplies needed to help bring parks into compliance with LWCF guidelines—*Approval amends FY2020 Budget accordingly:*

*A motion by Councilwoman Nix, second by Councilman Fowler to authorize budget amendment for additional lump sum appropriation was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

- 16.** Action that is necessary to approve travel/training expenses for Municipal Court Magistrate Portia Ford to attend the 2020 Municipal Magistrates' Orientation training series (5 classes) to be held in Montgomery, Jan 31, Feb 7, Feb 14, Feb 21, & Feb 28, 2020—*Registration fee for the full series is \$250.00; Additional costs for mileage will be incurred--Estimated total cost of travel/training for Ford is \$570.00:*

*A motion by Councilwoman Nix, second by Councilman Fowler to approve travel/training expenses as requested was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

- 17.** Action that is necessary to approve travel/training expenses for Interim Code Director Mike Whetstone to attend the International Association of Electrical Inspectors (IAEI) - *Analysis of Changes 2020* training to be held in Homewood, January 10, 2020—*Registration fee is \$150.00; Additional costs for use of a department vehicle/fuel will be incurred--Estimated total cost of travel/training for Whetstone is \$150.00:*

*A motion by Councilman Blackmon, second by Councilman Fowler to approve travel/training expenses as requested was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

**18.** Action that is necessary to approve travel/training expenses for P/T Bldg/Code Inspector Wayne Sayers to attend the *International Association of Electrical Inspectors (IAEI) - Analysis of Changes 2020* training to be held in Homewood, January 10, 2020—Registration fee is \$150.00; \*Additional costs for use of a department vehicle/fuel will be incurred (\*Sayers & Whetstone will carpool)-- Estimated total cost of travel/training for Sayers is \$150.00:

*A motion by Councilwoman Nix, second by Councilman Fowler to approve travel/training expenses as requested was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

**19.** Action that is necessary to authorize payments totaling \$652,087.26 for payrolls for November, 2019:

*A motion by Councilman Fowler, second by Councilwoman Nix to authorize payment of payrolls as reported was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

**20.** Action that is necessary to authorize payments totaling \$184.33 for additional fiscal year-end accounts payable invoices received for September, 2019:

*A motion by Councilman Blackmon, second by Councilman Fowler to authorize payment of accounts payable invoices as presented was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

**21.** Action that is necessary to authorize payments totaling \$209,041.07 for balance of accounts payable invoices received for November, 2019:

*A motion by Councilwoman Nix, second by Councilman Fowler to authorize payment of accounts payable invoices as presented was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

**22.** Action that is necessary to establish the following dates as the 2020 Holiday Schedule to be observed by City employees:

**2020 Holiday Schedule**

** New Year's Day	January 1, 2020	Wed
King/Lee Holiday	January 20, 2020	Mon
** Presidents Day	February 17, 2020	Mon
Good Friday	April 10, 2020	Fri
Memorial Day	May 25, 2020	Mon
Independence Day	July 3, 2020	Fri
** Labor Day	September 7, 2020	Mon
** Columbus/Native American Heritage Day	October 12, 2020	Mon
Veteran's Day	November 11, 2020	Wed
Thanksgiving Holidays	November 26-27, 2020	Thu-Fri
Christmas Holidays	December 24-25, 2020	Thu-Fri
New Year's Day (2021)	January 1, 2021	Fri

**\*\* Work Sessions and Council Meetings will be held on the Thursday following the holiday at the regular times; Work Sessions beginning at 5:00 p.m. with corresponding Council Meetings to begin at 6:00 p.m. However, the corresponding Council Meeting may begin immediately following the affected Work Session if the Work Session is especially short.**

*A motion by Councilwoman Nix, second by Councilman Fowler to adopt holiday schedule as listed was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

**23.** Action that is necessary to contract with the Alabama First Responders Benefits Program for the provision of mandated additional Critical Illness & LTD insurance benefits for eligible firefighters at a current cost of \$186.48 per month per eligible employee; total current annual premium is expected to be \$5,034.96:

*A motion by Councilwoman Nix, second by Councilman Fowler to authorize contract for mandated coverages as recommended was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

- 24.** Council President asked anyone wishing to address Council to come to the microphone & state name and address for record prior to addressing Council:
- 1) Councilman Blackmon wished everyone a Merry Christmas and Happy New Year, and expressed appreciation for the opportunity to serve the citizens as councilman.
  - 2) Council President Perryman also thanked those in attendance for coming to the meeting and extended holiday greetings and wishes to everyone.

- 25.** Having no further business to discuss,  
*A motion by Councilwoman Nix, second by Councilman Fowler to adjourn was carried by the following roll call vote: Yeas: Fowler, Nix, Perryman, Blackmon; Nays: None.*

*(Time of adjournment 6:11 p.m.)*

APPROVED BY COUNCIL JANUARY 7, 2020:



Lee Perryman, President of City Council

CERTIFICATION:

I, PATRICIA G. CARDEN, as City Clerk-Treasurer of the CITY OF SYLACAUGA, ALABAMA, do hereby certify that the foregoing document constitutes a true and correct permanent record of the action taken during a regular meeting of the Sylacauga City Council held December 17, 2019.

  
Patricia G. Carden, City Clerk-Treasurer