

**City of Sylacauga**  
**City Council Agenda**  
**August 15, 2023**

1. Call meeting to order at 5:22 p.m. by Council President, Ashton Fowler.
2. Roll Call: Councilmembers Present - Ashton Fowler, Nate Brewer, Laura Heath, Lee Perryman; Councilmembers absent: Tiffany Nix. Mayor James Heigl and City Clerk/Treasurer Alexandra Lambert were also present.
3. Invocation was provided by Council Nate Brewer prior to the work session.
4. Pledge of Allegiance to the Flag.
5. Report from Mayor Heigl: Nothing to report.
6. Adopt Agenda:  
*A motion by Councilmember Brewer, second by Councilmember Heath to adopt agenda was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*
7. Approve minutes of the regular city council meeting held August 1<sup>st</sup>, 2023:  
*A motion by Councilmember Brewer, second by Councilmember Heath to approve minutes as written was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*
8. Approve minutes of the regular work session held August 1<sup>st</sup>, 2023:  
*A motion by Councilmember Brewer, second by Councilmember Perryman to approve minutes as written was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

**Old Business:**

None

**New Business:**

9. Action that is necessary to approve Resolution No. 39-2023 to adopt the FY24 Transportation Plan. (Transportation Plan must be adopted no later than August 31, 2023.)  
*A motion by Councilmember Brewer, second by Councilmember Heath to approve Resolution No. 39-2023 to adopt the FY24 Transportation Plan was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*
10. Action that is necessary to approve Resolution No. 40-2023 to enter into an agreement with Williams Blackstock Architects regarding architectural and engineering services for the proposed Sylacauga Recreation and Aquatics Center.  
*A motion by Councilmember Brewer, second by Councilmember Heath to approve Resolution No. 40-2023 to enter into an agreement with Williams Blackstock Architects regarding architectural and engineering services for the proposed Sylacauga Recreation and Aquatics Center was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

11. Action that is necessary to approve Resolution No. 41-2023 to reallocate FY23 funding from the Building Services Department Nuisance Abatement Expense (010-571-42521-000) in the amount of \$75,000.00 to E&L Department's Other Professional Fees (010-511-41580-000) to fund expenses related to Phase 1 "Initial Space Programming/Concept Design Phase" of the Sylacauga Recreation and Aquatics Center by Williams Blackstock Architects.

*A motion by Councilmember Heath second by Councilmember Perryman to approve Resolution No. 41-2023 to reallocate FY23 funding from the Building Services Department Nuisance Abatement Expense (010-571-42521-000) in the amount of \$75,000.00 to E&L Department's Other Professional Fees (010-511-41580-000) to fund expenses related to Phase 1 "Initial Space Programming/Concept Design Phase" of the Sylacauga Recreation and Aquatics Center by Williams Blackstock Architects was carried by the following roll call vote:*  
*Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

12. Action that is necessary to approve Resolution No. 42-2023 to reallocate FY23 funding from the Building Services Department Nuisance Abatement Expense (010-571-42521-000) in the amount of \$14,520.00 to Administrative and Finance Department's Building Repair and Maintenance (010-512-45001-000) to fund expenses related to replacement of HVAC system at 671 West 4th Street in Sylacauga occurring during fiscal year 2023. *This location is a city-owned property currently leased to the ARC of South Talladega County.*

*A motion by Councilmember Brewer, second by Councilmember Heath to approve Resolution No. 42-2023 to reallocate FY23 funding from the Building Services Department Nuisance Abatement Expense (010-571-42521-000) in the amount of \$14,520.00 to Administrative and Finance Department's Building Repair and Maintenance (010-512-45001-000) to fund expenses related to replacement of HVAC system at 671 West 4th Street in Sylacauga occurring during fiscal year 2023 was carried by the following roll call vote:*  
*Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

13. Action that is necessary to approve Resolution No. 43-2023 to reallocate FY23 funding from the Building Services Department Nuisance Abatement Expense (010-571-42521-000) in the amount of \$26,067.00 to Administrative and Finance Department's Department Inventory/Equipment Inventory (010-512-42005-000) to fund expenses related to necessary technology upgrades.

*A motion by Councilmember Brewer, second by Councilmember Heath to approve Resolution No. 43-2023 to reallocate FY23 funding from the Building Services Department Nuisance Abatement Expense (010-571-42521-000) in the amount of \$26,067.00 to Administrative and Finance Department's Department Inventory/Equipment Inventory (010-512-42005-000) to fund expenses related to necessary technology upgrades was carried by the following roll call vote:*  
*Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

14. Action that is necessary to authorize Memorandum of Understanding with Sylacauga Board of Education to provide one certified police officer, serving as a School Resource Officer (SRO), for the period of October 1, 2023 through September 30, 2024. *If approved, the City of Sylacauga and Sylacauga City Schools equally share salary and benefits of one certified police officer.*

*A motion by Councilmember Brewer, second by Councilmember Heath to authorize Memorandum of Understanding with Sylacauga City Schools to provide one certified police officer, serving as a School Resource Officer (SRO), for the period of October 1, 2023 through September 30, 2024, was carried by the following roll call vote:*  
*Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

15. Action that is necessary to accept recommendation from Mayor Heigl to approve Street Department's "Administrative Assistant" job description. *Title change only from Administrative Secretary II, remains in grade AO-6.*

*A motion by Councilmember Heath, second by Councilmember Perryman to approve Street Department's "Administrative Assistant" job description was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

16. Action that is necessary to accept recommendation from Mayor Heigl to approve the Shop's "Administrative Assistant" job description. *Title change from Shop Administrative Clerk I. Related change from grade AO-3 to AO-6.*

*A motion by Councilmember Brewer, second by Councilmember Heath to approve the Shop's "Administrative Assistant" job description was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

17. Action that is necessary to accept recommendation from Mayor Heigl to approve Building Services Department's "Administrative Assistant" job description. *Title change from Administrative Secretary I. Related change in grade AO-5 to AO-6.*

*A motion by Councilmember Heath, second by Councilmember Perryman to approve Building Services Department's "Administrative Assistant" job description was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

18. Action that is necessary to accept recommendation from Mayor Heigl to approve Street Department's "Construction Worker" job description. *Title change only from Construction Worker I.*

*A motion by Councilmember Brewer, second by Councilmember Perryman to approve Street Department's "Construction Worker" job description was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

19. Action that is necessary to accept recommendation from Mayor Heigl to approve Street Department's "Light Equipment Operator" job description. *Title change only from Equipment Operator I.*

*A motion by Councilmember Brewer, second by Councilmember Heath to approve Street Department's "Light Equipment Operator" job description was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

20. Action that is necessary to accept recommendation from Mayor Heigl to approve Street Department's "Medium Equipment Operator" job description. *Title change only from Equipment Operator II.*

*A motion by Councilmember Brewer, second by Councilmember Heath to approve Street Department's "Medium Equipment Operator" job description was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

21. Action that is necessary to accept recommendation from Mayor Heigl to approve Street Department's "Heavy Equipment Operator" job description. *Title change only from Equipment Operator III.*

*A motion by Councilmember Heath, second by Councilmember Brewer to approve Street Department's "Heavy Equipment Operator" job description was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

22. Action that is necessary to accept recommendation from Mayor Heigl to approve Administrative and Finance Department's "Accounting Clerk" job description. *Title change only from Accounting Clerk III.*

*A motion by Councilmember Brewer, second by Councilmember Heath to approve Administrative and Finance Department's "Accounting Clerk" job description was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

23. Action that is necessary to approve balance of July Accounts Payable invoices in the amount of \$343,247.70.

*A motion by Councilmember Brewer, second by Councilmember Heath to approve balance of July Accounts Payable invoices in the amount of \$343,247.70 was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

24. Action that is necessary to approve July payroll in the amount of \$435,957.62.

*A motion by Councilmember Brewer, second by Councilmember Heath to approve July payroll in the amount of \$435,957.62 was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

25. City Attorney Edwin B. Livingston, Jr., to address Council regarding a need to go into executive session to discuss certain matters for which an executive session is allowed pursuant to Section 36-25A-7(a)(7) Code of Alabama 1975.

*Council President Ashton Fowler read to Council the letter from City Attorney, Edwin B. Livingston, Jr., recommending and detailing the Open Meetings Act section allowing such executive session.*

Council President Fowler will call for Council action on the recommendation:

*A motion by Councilmember Brewer, second by Councilmember Heath to enter executive session was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

Council President will announce that Council intends to reconvene meeting following the Executive Session at 6:00 p.m.

*Council members, Mayor Heigl, City Clerk – Treasurer Alexandra Lambert, Administrative Assistant Kassey Epperson, City Attorney Win Livingston, and related parties entered into executive session at approximately 5:40 p.m.*

*A motion by Councilmember Perryman, second by Councilmember Brewer to exit executive session was carried at approximately 5:53 p.m. by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

26. Time for anyone to address the City Council – no action to be taken at this meeting: (Please come to the microphone and state your name and address for record prior to addressing the council.)

27. Having no further business to discuss:

*A motion by Councilmember Perryman, second by Councilmember Heath to adjourn was carried by the following roll call vote:  
Yeas Fowler, Brewer, Heath, Perryman; Nays None.*

(Time of adjournment: 5:55 p.m.)

APPROVED BY COUNCIL September 7<sup>th</sup>, 2023

  
Ashton Fowler, President of City Council

**CERTIFICATION**

I, ALEXANDRA LAMBERT, as City Clerk-Treasurer of the CITY OF SYLACAUGA, ALABAMA, do hereby certify that the foregoing document constitutes a true and correct permanent record of the action taken during a regular meeting of the City Council held September 7<sup>th</sup>, 2023.

  
Alexandra Lambert, City Clerk-Treasurer  
City of Sylacauga