

## MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SYLACAUGA HELD JUNE 7, 2022

1. Meeting called to order at 6:10 P.M. by Council President, Lee Perryman.
2. Roll Call: Council members present: Tiffany Nix, Nate Brewer, Lee Perryman, and Laura Heath; Council Members Absent: Ashton Fowler; Mayor James Heigl and Interim City Clerk/Treasurer Kim Morris were also present.
3. Invocation was provided by Bryan Taunton, Pastor of Christ Point Community Church prior to the work session.
4. Council President led the group in the Pledge of Allegiance to the Flag.
5. Report from Mayor James Heigl:  
Mayor Heigl had no report at this meeting.
6. Adopt Agenda:  
*A motion by Councilman Brewer, second by Councilwoman Heath to amend agenda to remove item #26 and to add item #36 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*
7. Approve minutes of the regular city council meeting held May 17, 2022:  
*A motion by Councilman Brewer, second by Councilwoman Heath to approve minutes as written was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

### Old Business:

8. Action that is necessary to accept recommendation of Mayor Heigl to approve the following job description for the Building Services Department: Administrative Secretary I:  
*A motion by Councilman Brewer, second by Councilwoman Heath to approve job description as submitted was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

### New Business:

9. Action that is necessary to approve resolution setting date for public hearing to consider annexation and zoning of the following properties: 5415 Old Sylacauga Highway; 5095 Old Sylacauga Highway; 448 Arco Dairy Road, Alpine; and 930 Oldfield Road; *First available date for public hearing is July 19, 2022.*  
**Resolution #25-2022** was introduced by Councilman Brewer; Dispensed with reading of the resolution.  
*A motion by Councilwoman Heath, second by Councilwoman Nix to suspend the rules and give immediate consideration was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*  
**Upon unanimous consent to consider resolution at this meeting,**  
*A motion by Councilman Brewer, second by Councilwoman Nix to approve Resolution #25-2022 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*
10. Action that is necessary to approve resolution setting date for public hearing to consider rezoning request from Ashley Cabaniss for property located on Coaling Road from MX-2 to B-2 to accommodate mini-warehouses and expansion of the existing business; *First available date for public hearing is July 19, 2022.*

**Resolution #26-2022** was introduced by Councilman Brewer; Dispensed with reading of the resolution.

*A motion by Councilman Brewer, second by Councilwoman Heath to suspend the rules and give immediate consideration was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

**Upon unanimous consent to consider resolution at this meeting,**

*A motion by Councilman Brewer, second by Councilwoman Heath to approve Resolution #26-2022 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

11.

Action that is necessary to approve resolution authorizing agreement with East Alabama Regional Planning and Development Commission for the Section 5311 Nonurbanized Area Public Transportation Program for FY23, and authorizing matching funds in the amount of \$61,016.00; *Action does not include purchase of an additional van during FY23:*

**Resolution #27-2022** was introduced by Councilman Brewer; Dispensed with reading of the resolution.

*A motion by Councilwoman Nix, second by Councilman Brewer to suspend the rules and give immediate consideration was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

**Upon unanimous consent to consider resolution at this meeting,**

*A motion by Councilman Brewer, second by Councilwoman Heath to approve Resolution #27-2022 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

12.

Action that is necessary to accept recommendation of Street Supt. Reed Calfee to approve resolution authorizing agreement with EEFS Company, PC for Phase I of the Sylacauga Drainage Improvements Project--perform camera inspections and provide recommendation of drainage improvements at the following locations: East Clay Street from South Church Street to SR-21; West Walnut Street at South Norton Avenue; and East First Street at Calhoun Avenue, per EEFS Quote dated November 29, 2021, in the amount of \$10,000.00.

**Resolution #28-2022** was introduced by Councilman Brewer; Dispensed with reading of the resolution.

*A motion by Councilman Brewer, second by Councilwoman Heath to suspend the rules and give immediate consideration was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

**Upon unanimous consent to consider resolution at this meeting,**

*A motion by Councilwoman Nix, second by Councilwoman Heath to approve Resolution #28-2022 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

13.

Action that is necessary to approve resolution setting date for public hearing to consider abatement of nuisance at 1503 Fairmont Road, as recommended by Enforcement Officer Scot Meador; *First available date for public hearing is July 7, 2022:*

**Resolution #29-2022** was introduced by Councilman Brewer; Dispensed with reading of the resolution.

*A motion by Councilman Brewer, second by Councilwoman Heath to suspend the rules and give immediate consideration was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

**Upon unanimous consent to consider resolution at this meeting,**

*A motion by Councilwoman Nix, second by Councilman Brewer to approve Resolution #29-2022 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

14. Action that is necessary to approve resolution setting date for public hearing to consider abatement of nuisance at 100 East 8<sup>th</sup> Street, as recommended by Enforcement Officer Scot Meador; *First available date for public hearing is July 7, 2022.*

**Resolution #30-2022** was introduced by Councilman Brewer; Dispensed with reading of the resolution.

*A motion by Councilman Brewer, second by Councilwoman Heath to suspend the rules and give immediate consideration was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

**Upon unanimous consent to consider resolution at this meeting,**

*A motion by Councilwoman Nix, second by Councilman Brewer to approve Resolution #30-2022 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

15. Action that is necessary to approve resolution setting date for public hearing to consider abatement of nuisance at 108 East 8<sup>th</sup> Street, as recommended by Enforcement Officer Scot Meador; *First available date for public hearing is July 7, 2022.*

**Resolution #31-2022** was introduced by Councilwoman Nix; Dispensed with reading of the resolution.

*A motion by Councilman Brewer, second by Councilwoman Nix to suspend the rules and give immediate consideration was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

**Upon unanimous consent to consider resolution at this meeting,**

*A motion by Councilman Brewer, second by Councilwoman Heath to approve Resolution #31-2022 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

16. Action that is necessary to approve resolution setting date for public hearing to consider abatement of nuisance at 811 North Main Avenue, as recommended by Enforcement Officer Scot Meador; *First available date for public hearing is July 7, 2022.*

**Resolution #32-2022** was introduced by Councilman Brewer; Dispensed with reading of the resolution.

*A motion by Councilwoman Nix, second by Councilwoman Heath to suspend the rules and give immediate consideration was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

**Upon unanimous consent to consider resolution at this meeting,**

*A motion by Councilwoman Nix, second by Councilwoman Heath to approve Resolution #32-2022 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

17. Action that is necessary to approve resolution setting date for public hearing to consider abatement of nuisance at 809 North Main Avenue, as recommended by Enforcement Officer Scot Meador; *First available date for public hearing is July 7, 2022.*

**Resolution #33-2022** was introduced by Councilwoman Nix; Dispensed with reading of the resolution.

A motion by Councilwoman Nix, second by Councilwoman Heath to suspend the rules and give immediate consideration was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.

**Upon unanimous consent to consider resolution at this meeting,**

A motion by Councilman Brewer, second by Councilwoman Heath to approve Resolution #33-2022 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.

18. Action that is necessary to approve resolution setting date for public hearing to consider abatement of nuisance at 807 North Main Avenue, as recommended by Enforcement Officer Scot Meador; First available date for public hearing is July 7, 2022:  
**Resolution #34-2022** was introduced by Councilman Brewer; Dispensed with reading of the resolution.  
A motion by Councilman Brewer, second by Councilwoman Heath to suspend the rules and give immediate consideration was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.  
**Upon unanimous consent to consider resolution at this meeting,**  
A motion by Councilman Brewer, second by Councilwoman Nix to approve Resolution #34-2022 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.
19. Action that is necessary to approve resolution setting date for public hearing to consider abatement of nuisance at 805 North Main Avenue, as recommended by Enforcement Officer Scot Meador; First available date for public hearing is July 7, 2022:  
**Resolution #35-2022** was introduced by Councilwoman Nix; Dispensed with reading of the resolution.  
A motion by Councilman Brewer, second by Councilwoman Heath to suspend the rules and give immediate consideration was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.  
**Upon unanimous consent to consider resolution at this meeting:**  
A motion by Councilman Brewer, second by Councilwoman Heath to approve Resolution #35-2022 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.
20. Action that is necessary to approve month-to-month lease agreement effective October 1, 2021, with the State of Alabama Department of Revenue for office space located at 203 West 4<sup>th</sup> Street, Suite 104; action authorizes Mayor Heigl to sign agreement on behalf of the City:  
A motion by Councilman Brewer, second by Councilwoman Heath to approve action as stated was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.
21. Action that is necessary to authorize payment to Airport Authority of pass-through grant funds in the amount of \$32,000.00 received from the State of Alabama for CARES Act Grant #3-01-0068-027-2022:  
A motion by Councilman Brewer, second by Councilwoman Heath to approve action as stated was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.
22. **Appointment to the Airport Authority -- Six-year term of Kay Jennings expires August 14, 2022:**

**Council President opens the floor & calls for nominations:**  
Councilman Brewer nominated Kay Jennings.

**Hearing no other nominations, Council President called for nominations to be closed**

A motion by Councilman Brewer second by Councilwoman Nix to close nominations was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.

**Council President closed the floor & called for the vote on nominations:**

A motion by Councilman Brewer second by Councilwoman Nix to appoint Kay Jennings to the Airport Authority for the six-year term ending August 14, 2028 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.

**23. Appointment to the Airport Authority – Unexpired term of Robert Holmes expires August 14, 2024:**

**Council President opened the floor & called for nominations:**  
Councilwoman Nix nominated Edward Gasper.

**Hearing no other nominations, Council President called for nominations to be closed.**

A motion by Councilman Brewer second by Councilwoman Nix to close nominations was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.

**Council President closed the floor & called for the vote on nominations:**

A motion by Councilman Brewer second by Councilwoman Nix to appoint Edward Gasper to the Airport Authority for the unexpired term ending August 14, 2024 was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.

**24.** Action that is necessary to accept the recommendation of Mayor James Heigl to approve the following job descriptions for the Administrative and Finance Department: *City Clerk, Accounting Manager, Accounting Specialist, Accounting Clerk III, Administrative Assistant, Business License Clerk, and Building Maintenance Technician:*

A motion by Councilwoman Nix, second by Councilman Brewer to approve job descriptions as presented was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.

**25.** Action that is necessary to accept recommendation from Interim City Clerk/Treasurer Kim Morris to approve educational raise for Administrative and Finance Accounting Clerk III Nicole Brown from A04 Step 1, \$15.39/hr. to A04 Step 2, \$15.94/hr. due to successful completion of Associate of Science Degree in Business from Jefferson State Community College; One-step educational raise allowed by COS Personnel Polices & Procedures Section 10.7.2.3.2:

A motion by Councilman Brewer, second by Councilwoman Heath to approve action as stated was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.

**26.** Action that is necessary to accept the recommendation of Mayor James Heigl to re-classify Administrative Secretary I of the Building Services Department from AO-5 to AO-6; *Contingent upon Civil Service Board approval of new job description, and additional Council approval of Step:*  
**Item removed from agenda following work session discussion.**

- 27.** Action that is necessary to accept the recommendation of Mayor James Heigl to rescind action of the 2-24-21 meeting that re-established the pay grade of the Director of Codes Enforcement position to AO-10:  
*A motion by Councilwoman Nix, second by Councilman Brewer to approve action as stated was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*
- 28.** Action that is necessary to approve refund in the amount of \$15.96 to Dish Network, LLC for overpayment of 2022 business license fees:  
*A motion by Councilman Brewer, second by Councilwoman Nix to approve refund as stated was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*
- 29.** Action that is necessary to approve the purchase of FD 2012 Chevrolet Tahoe, S/N 1GNSK2E07CR297038 from ALFA at a cost of \$3,300.00; Council authorized vehicle repairs 5-17-22 for vehicle damaged in accident 3-22:  
*A motion by Councilman Brewer, second by Councilwoman Heath to approve action as stated was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*
- 30.** Action that is necessary to approve request from Street Supt. Reed Calfee to purchase materials from Conn Equipment Rental Co. in the amount of \$1,650.00 to repair drainage ditch on North Main Avenue that collapsed due to flooding; *Funding from American Rescue Funds:*  
*A motion by Councilman Brewer, second by Councilwoman Heath to approve action as stated was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*
- 31.** Action that is necessary to approve travel/training expenses for PD Investigator Ben Layton to attend the Glock Armorer Course in Vestavia Hills August 30, 2022; *Registration fee of \$250.00; no additional expenses other than use of a city-provided vehicle. Total estimated expenses for Layton are \$250.00:*  
*A motion by Councilman Brewer, second by Councilwoman Nix to approve travel/training expenses as requested was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*
- 32.** Action that is necessary to approve travel/training expenses for Street Supt. Reed Calfee and Street Administrative Secretary II Alyssa Womack to attend the American Society of Civil Engineers/American Public Works Association's annual conference in Orange Beach July 12-15, 2022; *Registration fee of \$375.00/ea; additional expenses for lodging, meals, and fuel/mileage will be incurred. Total estimated expenses for Calfee are \$1,783.61; Total expenses for Womack are \$1,837.61:*  
*A motion by Councilman Brewer, second by Councilwoman Heath to approve travel/training expenses as requested was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*
- 33.** Action that is necessary to approve travel/training expenses for HR Specialist Jayne McGee and Accounting Clerk III Sandy Sorensen to attend the AAPA 2022 Annual Conference and Problem Solving Forum in Huntsville July 19-22, 2022. *Conference registration fee of \$250.00/each and Problem Solving Forum registration fee of \$180.00/each; additional expenses for lodging, meals and mileage will be incurred. Employees will carpool. Estimated expenses for McGee are \$1,001.05. Estimated expenses for Sorensen are \$1,170.70:*  
*A motion by Councilman Brewer, second by Councilwoman Heath to approve travel/training expenses as requested was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

**34.** Action that is necessary to approve travel/training expense for PD Lt. Willis Whatley and Lt. Renea Cummings to attend CLEEP training: *Community Policing* on June 9 and *When Good Cops Go Bad* on June 10 in Ft. Payne. *Registration fee of \$99.00 per course per employee. Additional expenses for lodging, meals, and fuel will be incurred. Employees will carpool in a city-provided vehicle. Estimated expenses for Whatley are \$560.44. Estimated expenses for Cummings are \$428.94.*

*A motion by Councilwoman Nix, second by Councilman Brewer to approve travel/training expenses as requested was approved by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

**35.** Action that is necessary to authorize payments totaling \$216,254.07 for May accounts payable invoices received to date:

*A motion by Councilman Brewer, second by Councilwoman Nix to approve payments as stated was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

**36.** Action that is necessary to re-classify Municipal Court Magistrate I and Court Magistrate II positions from A0-2 to A0-4; *Action removes previous grade adjustment given upon successful completion of certification, and adds a one-step raise to be given upon certification:*

*A motion by Councilman Brewer, second by Councilwoman Nix to approve action as stated was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

**37.** Council President asked anyone wanting to address to Council to come to the microphone and state name and address for the record.  
Councilman Brewer recognized Enforcement Officer Scot Meador for his hard work in helping to clean up nuisances throughout the City.

**38.** Having no further business to discuss:

*A motion by Councilman Brewer, second by Councilwoman Nix to adjourn was carried by the following roll call vote: Yeas: Nix, Brewer, Perryman, Heath; Nays: None.*

*(Time of adjournment 6:30 p.m.)*

APPROVED BY COUNCIL June 23, 2022:



Lee Perryman, President of City Council

#### CERTIFICATION

I, KIMBERLY S. MORRIS, as Interim City Clerk-Treasurer of the CITY OF SYLACAUGA, ALABAMA, do hereby certify that the foregoing document constitutes a true and correct permanent record of the action taken during a regular meeting of the City Council held June 7, 2022.



Kimberly S. Morris, Interim City Clerk/Treasurer  
City of Sylacauga